**Change of Program Details – Inbound Students**

**Organisation Details** (*To be completed by the organisation coordinating the exchange program)*

|  |  |
| --- | --- |
| SEO Name |  |
| Authorising officer |  | Date: |  |

**Student Details**

|  |  |
| --- | --- |
| AASES Form No. |  |
| First Name |  |
| Family Name |  |
|  |  |
| ***Please indicate below only the sections where the relevant changes will be, or have been made to the student’s inbound program details*** |

**Change of Program Dates**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Previous Dates | Arrival/Enrolment: |  | Cessation/Departure: |  |
| **New Dates** | **New Arrival/Enrolment: New Cessation/Departure:** |
| Reason for Change |  |

**Change of School**

|  |  |  |
| --- | --- | --- |
| Date of Change | Date of cessation from previous school | Date of enrolment in new school |
| Previous School |  |
| **New School** |  |
| New School Approval | Approver Name | School Stamp:Copy of school's email confirmation attached: □ Yes □ No |
| Phone  |
| Email |
| Reason for Change |  |

**Change of Host Family**

|  |  |
| --- | --- |
| Date of Change |  |
| Previous Family |  |
| **New Family Information *(List all people living in the home and provide WWCC for all those 18+. Attach additional sheets if necessary)*** |
| Family Member 1 | Name | Date of Birth | WWCC Number | WWCC Expiry Date |
| Family Member 2 | Name | Date of Birth | WWCC Number | WWCC Expiry Date |
| Family Member 3 | Name | Date of Birth | WWCC Number | WWCC Expiry Date |
| Family Member 4 | Name | Date of Birth | WWCC Number | WWCC Expiry Date |
| New Family Address |  |
| Phone Number |  |
| Reason for the Change |  |

**PLEASE RETURN TO:**

**Student Exchange**

**NSW Department of Education**

Email: [studentexchange@det.nsw.edu.au](file:///%5C%5CDETNSW.WIN%5CDATA%5CDEI-International-Students%5CSecondary%20Student%20Exchange%5C1.%20CURRENT%20TEMPLATES%202018%5Cstudentexchange%40det.nsw.edu.au)